

MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 18th of September 2023. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Robert Dumford
Dan Mikolajczak
James Boone
James Young
Jeff Herdrich (7:15)
Brad Fishburn

ABSENT

Donald Dewitt

Also present were Andy Boxberger of Carson LLP, Jeff Hersha and John Magsam of Jones and Henry Engineering, Michael Williams of Microbyte, Jane Bauer Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent.

President Boone verified that each Board Member had a copy of the minutes from August 21, 2023 regular meeting. The motion was made by Trustee Dan Mikolajczak to approve the minutes as written. The motion was seconded by Trustee Young and passed.

After reviewing the claims (including the CSX invoice (there is an annual bill for each crossing)) Trustee Young made the motion to pay claim #'s 4862-65, 4867,4874 and 4886 from the Water Fund, plus claim #'s 4814, 4823-28, 4830-4847, 4851, 4854-6, 4868-73 and 4875 from the Sewer O & M Fund. Also approved were check #'s 2502-03 from the Water Fund and check #'s 20461, 20471-82 and 20491-94 from the O & M Fund. Also approved were check #'s 1023 and 1027 from the Northshore account. The motion was seconded by Trustee Dumford and carried.

Attorney Boxberger reported that he is working on the purchase of the private line along Memorial Parkway. Attorney Boxberger and Tim met with the owner and they are waiting to hear back. He is also checking on one of the property owners connected to that line that had not paid the \$5800.00 Capital Assessment Charge to make sure arrangements are made to pay the District.

John Magsam of Jones and Henry reviewed the minutes from the Sewer Committee meeting. This included the public hearing regarding the installation of a fuel tank on the District's easement and establishment of a marina along Treasure Island. The county denied the owner and the tank must be removed, the marina however was approved but will not have a tank.

John presented a contract for Jones and Henry to review the plant aeration system and options. The construction permit has been completed but John wants to review it to make sure everything is covered. Everything must be reviewed and approved by March 1st in order to apply for available grant monies.

He and Tim are working to have a signal go out if the PLC's at the plant are down.. The signal would allow the on call person to get to the plant and make any necessary adjustments before levels get to a critical point.

John reported that the Northshore/Eastshore project has been completed. Selge has finished the driveway repairs that were needed and taken care of the erosion problem. Tim reported that there are approximately 100-110 homes connected. The problem with the flow meters at the water plant has been determined and the meter will be rewired. The new tanks and rest of the system seems to be running without any problem.

En also reported that Jones and Henry and the Sewer Committee are also reviewing the Enchanted Hills area that currently does not have sewer service available to see how to best expand the service into this area. John submitted a contract from Jones and Henry regarding the best way to service the area. Trustee Dumford met with Tim and John before the Board Meeting and drove the area to determine the number of homes and properties in the area and also checked the location of the current lift stations. The feeling is that the Enchanted Hills LS could handle an increase in

flow but the A1A lift station would need some upgrades. John is also going to review what funds may be available from State/Federal Grants for septic elimination.

Tim has made arrangements to have the force main that is being discussed as a possibility of being used for the Enchanted Hills area videotaped in order to check the condition as this line that has been in use since the 60's but was relined in 2004. Tim feels that if the line could be used it could save substantial money and time.

John also reported that they are continuing to check and fix the air release valves that are stuck and not able to be opened. John reported that he is still waiting to hear from the South Shore Development Group regarding their plans for development. He will let the Board know as soon as he hears anything regarding their plans.

The next Sewer Committee meeting will be Oct 3rd at the District Office.

Jeff Hersha of Jones and Henry reported that he had received the final numbers from SRF and the project appears to have come in at 1/3 of 1% under budget or \$19307.20. This is after the final pay requests (#33 and #34).

Jeff reported that he has letter of agreement for an engineering study and report. This will include modeling (hydraulic collection system) that has to be done for the District in order to update the District's system including pipe and pump stations. The cost for the study will be \$83,000.00 of which half is for the modeling. After discussion Trustee Young made the motion to approve the study at a cost not to exceed \$83,000.00. The motion was seconded by Trustee Dumford and passed.

Jeff also reviewed the need for an updated "on call" contract for both the water plant and wastewater plant.

The contract for the water plant is in the amount of \$25,000.00 and the sewer plant \$35,000.00.

After discussion Trustee made the motion to approve the water plant contract in the amount of \$25,000.00. It was seconded by Trustee Mikolajczak and passed. The motion was made by Trustee Dumford to approve the on call waste water contract in the amount of \$35,000.00. The motion was seconded by Trustee Mikolajczak and passed.

Engineering agreement is to be completed by March 1, 2024 in order to be submitted to the state for possible grants.

Tim reviewed two of the claims list items including EJ Prescott's invoices for risers and lid. These are for Hatchery road as the county is repaving the area from the cemetery to the Rock Church and risers have to be installed in the road.

He also reviewed the Fluidyne invoice for \$11,000.00 which is for a new grit removal cup.

Tim reported that there was a chlorine leak at the water plant. In the past the District had an agreement with the Turkey Creek Fire Dept to handle any chlorine leaks. When contacted they informed Tim they could no longer handle this so Tim contacted the Kendallville Fire Department who has the equipment to take care of any chlorine issues or leaks. The District will look into how to best take care of any similar issues since Turkey Creek can no longer handle chlorine leaks. Tim is also looking into using liquid chlorine and will report back to the Board. In order to insure that no employee will open the door if the red light is on indicating a chlorine leak Tim is asking Andy to do up instructions which will be signed by all employees stating they understand the door is not to be opened. Tim will report back to the Board with any suggestions.

Tim reported that the painters for the clarifier started today and may be able to do the second clarifier while they are here. Tim and John reviewed the photos of the oxidation ditch and will report on any repairs that are needed. Repairs should be able to be done when the aeration project is done. Lakeside Equipment who did the inspection will be sending a report on the condition of the oxidation ditch equipment.

There being no further business to bring before the Board, Trustee Young made the motion to adjourn.

Trustee Mikolajczak seconded the motion and the motion carried. The meeting adjourned at 8:15 p.m.

October 16, 2023

Respectfully, submitted by:


James Boone, President


Pam Johns, Office Manager