

MINUTES OF A REGULAR MEETING

OF THE BOARD OF TRUSTEES OF TURKEY CREEK REGIONAL SEWER DISTRICT

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 16th of October 2023. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Donald Dewitt
Dan Mikolajczak
James Boone
Brad Fishburn
Jeff Herdrich

ABSENT

Robert Dumford
James Young

Also present were Andy Boxberger of Carson LLP, John Magsam of Jones and Henry Engineering, Michael and Karen Williams of Microbyte, Jane Bauer Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent.

President Boone verified that each Board Member had a copy of the minutes from September 18, 2023 regular meeting. The motion was made by Trustee Dan Mikolajczak to approve the minutes as written. The motion was seconded by Trustee Dewitt and passed.

After reviewing the claims (Cottage Watchman, Simeon's and the purchase of a new CD) Trustee Herdrich made the motion to pay claim #'s 4943-47 from the Water Fund, plus claim #'s 4881, 4903-26, 4932-42 from the Sewer O & M Fund. Also approved were check #'s 2511-13 from the Water Fund and check #'s 20531-32, 20549-81 and EFT4902 on the O & M Fund. The motion was seconded by Trustee Fishburn and carried.

Attorney Boxberger reported that the purchase of the Memorial Parkway Line has been completed and the checks to the current owners (3) are in tonight's claims list.

John Magsam reported on the Sewer Committee meeting. Items covered included the problems at the plant with the PLC's (Tim and Michael are working on it), the Northshore connections (110-115 completed), and the Enchanted Hills gas station (being appealed to the BZA by the owners).

Tim reported on the agreement between the District and the Kendallville Fire Department in the handling of any possible chlorine leaks. Kendallville is the hazmat team for this region and would be called if a chlorine problem/leak occurs. Tim also reported that he is still investigating options that would eliminate the need for chlorine gas (perhaps liquid chlorine). John also reported that Jones and Henry is working on the comprehensive plan for the plant, possible Hatchery Road extension and review of the lift stations, the Sunset Harbor Lift Station (3 property owners on one line) and also the Enchanted Hills area expansion. Attorney Boxberger and Tim are also working on options for the Sunset Harbor Lift Station. Trustee Herdrich asked about the area across from Circle Drive which a possible problem area for backups and flooding. Attorney Boxberger verified the letters had been sent requesting that all property owners in the area install check valves. Attorney Boxberger stated that since the District does not own the line or have an easement the check valve request was all the District could do at this time. Tim and Andy will follow up on the multi user charges.

Attorney Boxberger reported that he had sent a notice to Shaun Senter's attorney regarding the appeal of the gas pump installation that was denied by the BZA. Even if Mr. Senter wins his appeal the gas pump would have to be moved as it is currently on the District's easement.


Tim reminded the Board of the Christmas Dinner scheduled for December 2, 2023. Tim also stated the Jeff is reviewing the invoice received from Baker Tilly for \$15,000.00 referencing the Asset Management Report.

There being no further business to bring before the Board, Trustee Young made the motion to adjourn.

Trustee Mikolajczak seconded the motion and the motion carried. The meeting adjourned at 7:30 p.m.

November 20, 2023

Respectfully, submitted by:


Pam Johns, Office Manager


James Boone, President

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President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Robert Dumford
Dan Mikolajczak
James Boone
James Young
Jeff Herdrich (7:15)
Brad Fishburn

ABSENT

Donald Dewitt

Also present were Andy Boxberger of Carson LLP, Jeff Hersha and John Magsam of Jones and Henry Engineering, Michael Williams of Microbyte, Jane Bauer Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent.

President Boone verified that each Board Member had a copy of the minutes from August 21, 2023 regular meeting. The motion was made by Trustee Dan Mikolajczak to approve the minutes as written. The motion was seconded by Trustee Young and passed.

After reviewing the claims (including the CSX invoice (there is an annual bill for each crossing)) Trustee Young made the motion to pay claim #'s 4862-65, 4867,4874 and 4886 from the Water Fund, plus claim #'s 4814, 4823-28, 4830-4847, 4851, 4854-6, 4868-73 and 4875 from the Sewer O & M Fund. Also approved were check #'s 2502-03 from the Water Fund and check #'s 20461, 20471-82 and 20491-94 from the O & M Fund. Also approved were check #'s 1023 and 1027 from the Northshore account. The motion was seconded by Trustee Dumford and carried.

Attorney Boxberger reported that he is working on the purchase of the private line along Memorial Parkway. Attorney Boxberger and Tim met with the owner and they are waiting to hear back. He is also checking on one of the property owners connected to that line that had not paid the \$5800.00 Capital Assessment Charge to make sure arrangements are made to pay the District.

John Magsam of Jones and Henry reviewed the minutes from the Sewer Committee meeting. This included the public hearing regarding the installation of a fuel tank on the District's easement and establishment of a marina along Treasure Island. The county denied the owner and the tank must be removed, the marina however was approved but will not have a tank.

John presented a contract for Jones and Henry to review the plant aeration system and options. The construction permit has been completed but John wants to review it to make sure everything is covered. Everything must be reviewed and approved by March 1st in order to apply for available grant monies.

He and Tim are working to have a signal go out if the PLC's at the plant are down.. The signal would allow the on call person to get to the plant and make any necessary adjustments before levels get to a critical point.

John reported that the Northshore/Eastshore project has been completed. Selge has finished the driveway repairs that were needed and taken care of the erosion problem. Tim reported that there are approximately 100-110 homes connected. The problem with the flow meters at the water plant has been determined and the meter will be rewired. The new tanks and rest of the system seems to be running without any problem.

En also reported that Jones and Henry and the Sewer Committee are also reviewing the Enchanted Hills area that currently does not have sewer service available to see how to best expand the service into this area. John submitted a contract from Jones and Henry regarding the best way to service the area. Trustee Dumford met with Tim and John before the Board Meeting and drove the area to determine the number of homes and properties in the area and also checked the location of the current lift stations. The feeling is that the Enchanted Hills LS could handle an increase in