

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF  
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 20th of November 2023. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the "General Public Business" section of tonight's agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Donald Dewitt  
Dan Mikolajczak  
James Boone  
Brad Fishburn  
Jeff Herdrich  
Robert Dumford  
James Young

ABSENT

Also present were Chris Nusbaum of Carson LLP, John Magsam and Jeff Hersha of Jones and Henry Engineering, Michael Williams of Microbyte, Jane Bauer Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent.

President Boone verified that each Board Member had a copy of the minutes from October 16, 2023 regular meeting. The motion was made by Trustee Dan Mikolajczak to approve the minutes as written. The motion was seconded by Trustee Young and passed.


After reviewing the claims (Dons Excavating, 2015 Ford service invoice 5000 mile checkup) Trustee Mikolajczak made the motion to pay claim #'s from 5018-5022 and 5027-28 the Water Fund, plus claim #'s 4968, 4976 and 4993-5031 from the Sewer O & M Fund. Also approved were check #'s 2519-22 from the Water Fund and check # 20386-20655 and 4978EFT from the O & M Fund. Also approved were aps 5017 & 5023 plus check #'s 5017 and 5023 from the Northshore Account. The motion was seconded by Trustee Dewitt and carried.

Pam updated the Board regarding the audit that is currently being done by Crowe Accounting firm. Pam stated that she is having trouble understanding exactly what information they want and in what format. SBOA audits in the past were done in person while this one is all done remotely. Trustee Dewitt stated that he will call the auditors and try to get a better understanding of what is needed. He and Pam will keep the Board updated.

Chris Nusbaum of Carson LLP presented Resolution 2023-06. This resolution was to approve reimbursement for certain expenditures made in connection with waste water treatment plant improvements. After discussion Trustee Young made the motion to approve Resolution 2023-06 (not to exceed \$250,000.00). This will allow the District to reimburse itself when/if bonds are received. The motion was seconded by Trustee Dewitt and carried.

Chris then introduced Resolution 2023-05 which approved a 4% wage increase for 2024. After discussion Trustee Young made the motion to approve the 4% wage increase for all employees effective 12-21-23. The motion was seconded by Trustee Dumford and passed.

Chris also stated that the District has filed suit against Shawn Senter. The District is stating that the gas tank/pump which was installed is in the District easement and must be removed.

John Magsam of Jones & Henry reviewed the TCRSD Progress Meeting Minutes which was held on November 1, 2023. He reviewed the quote from Lakeside for the rotor replacement. The quote came in at \$135,000.00. ~~The rotors will be 11 feet instead of 7 and will increase the plant capacity from a .3 to .5.~~ 

John reported that approximately 120 homes out of 170 along Northshore/Eastshore have been connected to the District. The meter at the Water Plant has been repaired and is now working.

John reported that they are working on possible expansion in the Enchanted Hills area. He and Trustee Dumford have reviewed the area and found there are 487 lots of which 178 currently have homes on. John is doing a hydraulic model to check line and plant capacities.

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Sunset Lift station is still being reviewed to see how it can be improved and moved further away from the lake. The Southshore development is still on hold with 21 homes having been approved. The engineering study required for anything other than the 21 homes already approved has not been done by the developer.

Tim has spoken with the developer to verify the area is in the District and would be serviced by Turkey Creek.

Tim has requested that he gets an update monthly as to the plans for the area.

Since the District does not supply water in the Southshore area it could be supplied by the Town of Syracuse with the District's approval.

Tim and John reviewed some of the lift station improvements that will need to be made including Buttermilk.

The need for a water rate increase is being reviewed and the Board will be kept updated.

John also reviewed photos of the clarifier that has been cleaned and painted.

Jeff gave an update on the final SRF pay request (#33 and 34) and will let the Board know when the SRF requests are completed. He will also follow up on the Asset Management Plan grant and the \$15,000.00 invoice from Baker Tilly.

Tim reminded the Board of the Christmas Dinner on December 2.

The water project is done and Brian will send a letter closing out the construction permit.

Tim has sent the lab equipment in for the annual check and software update.

The 2024 commercial insurance should be done and ready for review at the December Meeting.

Tim stated that Toric is still working on the plant software. Tim will keep the Board updated regarding the WIN 911 app.

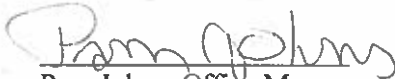
There are 30 lift stations and 7 are on Win911, the rest are still on scadata.

Tim also reviewed the updated 811 map. This will decrease the locates by 1/3.

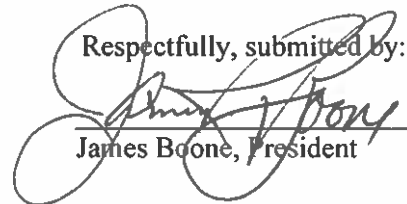
There being no further business to bring before the Board, Trustee Young made the motion to adjourn.

Trustee Dewitt seconded the motion and the motion carried. The meeting adjourned at 8:05 p.m.

December 18, 2023

  
Pam Johns, Office Manager

Respectfully, submitted by:

  
James Boone, President