

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
TURKEY CREEK REGIONAL SEWER DISTRICT**

The Board of Trustees of the Turkey Creek Regional Sewer District met in the Office of the said District, 4852 North 1200 West, Cromwell, Indiana, on the 19th of June 2023. Such meeting pursuant to annual notice in accordance with the rules of the Board of Trustees and I.C. 5-14-1.5.

President Boone read the following: Public comments or questions will be addressed during the “General Public Business” section of tonight’s agenda. Therefore if anyone has a comment to present which has not already been presented, or a question to ask which has not previously been asked please do so when acknowledged by the Board. State your name and you will be allowed 2 minutes for your comment or discussion of your question.

President Boone called for the roll of members of the Board shown to be present or absent is as follows:

PRESENT

Robert Dumford
James Boone
James Young
Brad Fishburn
Donald Dewitt
Jeff Herdrich

ABSENT

Dan Mikolajczak

Also present were Andy Boxberger of Carson LLP, John Magsam and Jeff Hersha of Jones and Henry Engineering, Michael and Karen Williams of Microbyte, Steve Bean District Employee, Jane Bauer Assistant Office Manager, Pam Johns-Office Manager and Timothy Woodward, District Superintendent. There was also a member of the public in attendance.

President Boone verified that each Board Member had a copy of the minutes from May 15, 2023 regular meeting. The motion was made by Trustee Dewitt to approve the minutes as written. The motion was seconded by Trustee Young and passed.

After reviewing the claims Trustee Dumford made the motion to pay claim #'s 4637-46 from the Water Fund, plus claim #'s 4604-4636 and 4647-52 from the Sewer O & M Fund. Also approved were check #'s 2465-68 from the Water Fund and check #'s 20226-20260 from the O & M Fund. The motion was seconded by Trustee Dewitt and carried.

President Boone verified with Jeff Hersha of Jones and Henry that the District had to accept the asset plan which had been required by the SRF and completed by Jones and Henry after receiving a \$25,000.00 grant to cover the cost. The plan covers property and equipment owned by the District valued over \$5000.00. After Tim and Jeff went over what was included in the plan, a motion was made by Trustee Young and seconded by Trustee Dewitt to accept the new Asset Management Plan. The motion carried.

Attorney Boxberger reviewed the need to redo the porta potty resolution that was passed a few months ago. After discussions with County Commissioner Jackson and also concerns expressed by contractors and porta potty suppliers it was determined the resolution was in fact too cumbersome. After discussion with Tim and the Board it was determined an annual license would be a better system. Any company supplying porta potties in the District would have to apply for and receive an annual license at a cost of \$25.00. This license would include the agreement that the supplier would be responsible for any damage, spills or clean up caused by the porta potties. After discussion the motion was made by Trustee Young to pass Resolution 2023-02 changing the initial resolution to a license system with the supplier still having full responsibility for any cost incurred for damages and cleanup. The motion was seconded by Trustee Dewitt and carried. A second motion was made by Trustee Dumford and seconded by Trustee Young that would give Tim the authority to wave the license requirement if for example the porta potty was for a week end event. Both motions carried. A motion (Resolution 2023-03) was made by Trustee Dumford to remove the original porta potty requirements and replace it with Resolution 2023-02.

John Magsam of Jones & Henry presented the final pay request from Selge for the Northshore/Eastshore project. Pay request # 15 was in the amount of \$ 95107.55. A motion was made by Trustee Young to approve Selge pay request # 15. The motion was seconded by Trustee Dumford and passed.

John also verified that Selge would still be reseeding where needed included the area around the golf course lift station. Jeff Hersha brought up the confusion regarding processing of the invoices from Jones and Henry. After reviewing all invoices the charges for the Vawter Park Project, the CSX Crossing and the Aeration Project were all approved and are included in the June Claims List. Jeff and Tim will review the on call charges and water plant invoices. Tim and Jeff will also review any charge from Northshore/Eastshore.

Tim reported that he has met with representatives from Xylem regarding reimbursement of costs incurred by the District as a result of control panel delays in the Northshore project. Tim is gathering all costs and will report back to the Board with Xylem's response.

Tim also reported that Ryan Cramer recently passed his Class III license. Tim recommended that Ryan receive a \$1.00/hr raise. Trustee Dumford made the motion that effective July 1, 2023 Ryan Cramer receives a \$1.00/hr raise. The motion was seconded by Trustee Young and carried.

Tim reported that the new water tanks were delivered today and installation is scheduled for June 27th. He also reported on the well repairs that were done.

He reviewed the IDEM boil water requirements if pressure is lost and the changes made to avoid loss of pressure in our system.

Tim also reported that the water plant construction permit was approved and received from IDEM.

Tim stated that there are now 61 homes hooked up in the Northshore/Eastshore area, also reported that 12 of 18 homes in the Vawter Park area have connected.

All siphon lines and lift stations have been cleaned and are ready for the 4th. A new RAS pump was also installed at the plant. The new permit from IDEM has been approved for the new aeration system at the plant.

Tim reported that Andy had sent letters out to the seven home owners hooked to the Buttermilk private line requesting the installation of check valves.

Tim asked that Andy check with the County for regulations for any antenna height restrictions as Tim is checking for Scadata signal reception at lift station #1 along Northshore/Eastshore.

Trustee Herdrich asked for clarification of the plans for the South Shore golf area. Tim stated that the District had approved an area for 21 homes but any other development would not be approved without an engineering study done and paid for by the developers.

Donna Johnson of E North Shore wanted to know if it were possible to pave the strip of grass between the road and sidewalk as was done on Eastshore. John said he would stop after tonight's meeting to look at the area but it would not be possible to pave the strip. He will however make sure the area is reseeded.

There being no further business to bring before the Board, Trustee Young made the motion to adjourn. Trustee Herdrich seconded the motion and the motion carried. The meeting adjourned at 8:12 p.m.

July 17, 2023


James Boone, President

Respectfully, submitted by:


Pam Johns, Office Manager